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25X1 [redacted] 4 March 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT : Progress Report; Records & Registration Staff, OTR
week of 26 February - 4 March 1953

1. Students presently in TRS Courses:

25X1 [redacted]

25X1 [redacted]

25X1 [redacted]

25X1 [redacted]

2. Students presently in TRG Courses:

a. Personnel in TRG courses:

Reading Improvement Course #9		
FI/PP/PM Personnel	15	
Other Agency Personnel	48	63
Clerical Refresher Course #22		
Shorthand I	4	
Intermediate Shorthand	7	
Shorthand II	9	
Typing I	8	
Typing II	8	
Typing Shortcuts	5	
English Usage	8	
CIA Presentation Program		49
Research Techniques Training Class		78
Clerical Orientation Course #40		8
Clerical Induction Training (D St.)		15
CIA Language Lab.		34
Regular	27	
Self-study	145*	172
ORR Seminar		67
Total TRG		426

*Approximate

JOB NO. [redacted] DOC. NO. 1441 NO CHANGE
IN CLASS: DECLASS: CLASS CHANGED TO: RET. JUST. 22
NEXT REV DATE 89 REV DATE 9 Nov 79 REVIEWER TYPE DOC. 02
NO. PGS. 2 CREATION DATE ORG COMP 11 ORG CLASS S
REV CLASS C REV COORD. AUTH:

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b. Personnel in External Training arranged by TRG:

Defense Schools		
Air War College	1	
Armed Forces Staff College	1	
Army War College	1	
Intelligence Staff Officers Course	1	
Industrial College of the Armed Forces	1	
National War College	3	
Naval War College	1	
Strategic Intelligence School	3	
Counter Intelligence School	2	14
Officers Candidate School		
Army	15	
Air Force	11	
Navy	10	
Marines	3	39
External Language Training		
Georgetown University		
UTL #24	7	
SRA #1	2	
SRS I, Group 4 & 5	9	
SRS II, Group 3 & 4	15	
SRS/L	4	
SRC	6	
Misc. Georgetown Courses	55	98
FSI Language		12
Misc. Language Requests Approved		1
FSL-Near East Language & Area Program		6
FSL-NATO Lectures		3
Attendance at NCOAF Lectures		7
Attendance at SIS Lectures		3
IBM		4
25X1 Advanced Management Program - Harvard		1
[redacted]		3
Total External		191
GRAND TOTAL		806

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[redacted]

Registrar, OTR

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